



## MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS) 2024-2025 TITLE I DISTRICT-LEVEL PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

The 2024-2025 District-level Parent and Family Engagement Plan (PFEP) has been jointly developed and agreed upon by stakeholders (e.g., staff, families, community members, etc.) in compliance with Title I federal funding regulations [Section 1112(C) and Section 1116]. The plan describes how the District is conducting outreach to all parents and family members to implement programs, activities, and procedures that promote parent and family engagement. Additionally, the Title I District-level PFEP is made available to the parents and family members of participating children in Title I Schools.

### M-DCPS MEASUREMENT OF PARENT AND FAMILY ENGAGEMENT PARTICIPATION

The Miami-Dade County Public Schools (M-DCPS) Title I Parent and Family Engagement Survey (English, Spanish, and Haitian-Creole), online and printed format, is made available to parents and families of students enrolled in Title I schools by the end of each school year. In addition, schools implementing the Title I Schoolwide Program also distribute the Title I School-level Parent and Family Engagement Survey to parents of students attending the school. Survey data is utilized to conduct an evaluation of the content and effectiveness of the Parent and Family Engagement Program and to plan for the following school year.

### PARENT AND FAMILY ENGAGEMENT MISSION STATEMENT

The mission of the Miami-Dade County Public Schools (M-DCPS) Title I Parent and Family Engagement Program is to enhance meaningful engagement by expanding equity and access, improving advocacy, and building the capacity of all stakeholders to be active participants in support of measurable improvement in student achievement. To that end, M-DCPS will utilize the Title I, Part A Parent and Family Engagement reservation to carry out the following activities and strategies.

### ENGAGEMENT OF PARENTS

Miami-Dade County Public Schools (M-DCPS) will provide training to all school staff participating in the Title I Schoolwide Program regarding ways to include parents in the development of the Local Educational Agency (LEA) - wide Title I PFEP, the LEA plan, how the funds reserved for parent and family engagement will be spent, and all aspects of the Title I Schoolwide Program. The Title I District Advisory Council (DAC) and three (3) Title I Regional Parent Advisory Councils (PAC), comprised of parents and staff from different school sites elected by parents of students enrolled in schools implementing the Title I Schoolwide Program, to serve during the 2023-2025 term, will review and address the educational needs of participating schools. The DAC Executive Board and PAC Officers will conduct meetings and activities to further the engagement of parents and families. The scope and sequence of the requirements for engaging parents will be included on the DAC and PAC meeting agendas. Agenda topics may include: involving parents and families in the planning and implementation of the Title I Schoolwide Program at participating schools; utilizing the minimum requirement of the school's Title I allocation to support [Section 1112(C) and Section 1116], Parent and Family Engagement Requirements; conducting the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program at the beginning of the school year to inform parents of the school's participation in the Title I Schoolwide Program; providing the M-DCPS Consultation and Complaint Procedures information; developing, distributing and reviewing the Title I District and School-level PFEP; distributing the Title I Program Notification Letter in English, Spanish, and Haitian-Creole; and developing, distributing, and reviewing the Title I School-Parent Compacts, also available in multiple languages. Each Title I PAC will meet a minimum of three (3) times during the school year to obtain input from parents in support of an ongoing development of the LEA-wide PFEP. The DAC Executive Board may advise the District's Department of Title I Administration on how the funds reserved for parent and family engagement will be spent. Schools implementing the Title I Schoolwide Program will establish an Educational Excellence School Advisory Council (EESAC). The EESAC will bring together all stakeholders, inclusive of parents, and involve them in the decision-making process of how the school will spend funds reserved for parent and family engagement.

## TECHNICAL ASSISTANCE TO SCHOOLS PARTICIPATING IN THE TITLE I SCHOOLWIDE PROGRAM

The District will provide coordination, technical assistance, and other support necessary to assist schools participating in the Title I Schoolwide Program in planning and implementing effective parent and family engagement activities. This effort will assist in building the capacity of parents to improve the academic achievement of their child and increase overall school performance, through the following means and activities: training seminars for principals of schools implementing the 2024-2025 Title I Schoolwide Program; the M-DCPS Parent Portal; District support provided to school site Parent Resource Centers; M-DCPS training available to assist each school in effectively managing their EESAC; the Project UP-START Education Program for Children and Youth Living in Transition in Miami-Dade County; The Parent Academy (TPA); and professional development activities provided via the Title I Community Involvement Specialist (CIS)/Community Liaison Specialist (CLS) Training Centers. Additionally, school-site CIS/CLS serve as a bridge between the home, school, and the community in order to facilitate workshops and training sessions, information, resources, telephone calls, home visits, and school-site and community parenting activities that strengthen the parent and family's capacity for engagement to support student achievement.

Schools implementing the Title I Schoolwide Program will be required to electronically submit their completed Title I School-level PFEP every year. The Department of Title I Administration's Accountability and Technical Assistance Team (A-TAT) staff members will review the electronic submission of the Title I School-level PFEP and provide technical assistance and support to ensure compliance with all requirements of Section 1116 of the Every Student Succeeds Act (ESSA). Additionally, in an effort to further assist schools in meeting the requirements of the law, A-TAT staff will conduct onsite technical assistance visits to selected Title I schools to ensure compliance with all requirements [Section 1112(C) and Section 1116].

The LEA will provide other reasonable support for parent and family engagement activities under Section 1116, as may be requested by parents via the Title I DAC general meetings (minimum of two in-person/virtual per year and in the evenings); Title I PAC meetings (minimum of two per year for each administrative region in the District, at different times and locations to maximize parent and family participation); and the Title I school-site meetings/workshops for parents and families throughout the school year. Meeting agenda topics may include Recipes for Effective Parent and Family Engagement, Reviewing and Revising M-DCPS Title I PFEP, and Parent and Family Engagement Practices. Parents and families will also be provided with information and materials in support of improving the academic achievement of their children. Additionally, parents and families will be provided with information and training in the areas of technology use, life skills, and community service needs. The District will provide additional parent and family engagement guidance to schools in the Title I Administration Procedures Manual, which is an additional resource available to schools participating in the Title I Schoolwide Program. The Procedures Manual contains information on all elements of the Title I Schoolwide Program, inclusive of the specific requirements of ESSA, Section 1116, such as the PFEP and the School-Parent Compact sample template. In addition, the Department of Title I Administration's Website <http://title1.dadeschools.net>, and the Title I School-level Compliance Collaboration Site are available to support all participating Title I schools.

**COORDINATION AND INTEGRATION OF PARENT AND FAMILY ENGAGEMENT STRATEGIES  
FROM TITLE I, PART A WITH OTHER FEDERAL PROGRAMS**

|   |  |   |
|---|--|---|
| 1 | Title I Migrant Program                  | Under the supervision of the Executive Director of the Migrant Program, staff provides supplemental instructional and support services to migrant workers and their families through many components, inclusive of the Migrant Early Childhood Learning Program, in conjunction with the Department of Title I Administration.  |
| 2 | Project UP-START                         | Under the supervision of the Director of Project UP-START (District Homeless Liaison), Homeless Education Program Community Outreach, the School Homeless Liaisons disseminate information regarding training opportunities for parents. Additionally, the Director is invited to speak at Title I CIS/CLS orientation meetings and other parent meetings, to share information regarding the services and resources available to students and families living in unstable housing (i.e., homeless situations). |
| 3 | The Parent Academy                       | Under the supervision of the Director, the Miami-Dade County Public Schools Parent Academy is a District-wide initiative designed to support community and family involvement across the District. The Parent Academy partners with local and national organizations in order to provide a wide range of free resources in an effort to assist parents in becoming full partners in their child's education.  |
| 4 | Early Childhood Programs                 | Under the supervision of the Administrative Director of Early Childhood Programs, staff supports the engagement and involvement of parents of young children with a variety of meaningful parental experiences through Head Start, Early Head Start, and the Voluntary Pre-Kindergarten programs, in conjunction with the Department of Title I Administration.   |
| 5 | Exceptional Student Education            | Under the supervision of the Administrative Director of the Office of Educational Services and Support, the Department of Exceptional Student Education serves children and families throughout the District by developing, coordinating, and overseeing programs that support students with disabilities in order to ensure that curriculum, instructional, and behavioral practices are tailored to meet their educational needs.   |
| 6 | Educational Alternative Outreach Program | Under the supervision of the Administrative Director of the Educational Alternative Outreach Program, Principal, and Assistant Principal, staff provides supplemental instructional, and support services to neglected and delinquent students, and their families. This office also assists with the dissemination of information regarding the availability of parent training, events/activities, workshops, and other information related to post-secondary education.                                      |

**ANNUAL EVALUATION OF THE CONTENT AND EFFECTIVENESS OF  
THE PARENT AND FAMILY ENGAGEMENT PLAN**

An annual M-DCPS Title I Parent and Family Involvement Survey is conducted toward the end of the school year to evaluate the content and effectiveness of the parent and family engagement outreach activities on improving the academic quality of schools funded by Title I, Part A, over the course of the academic year. The survey assists in identifying barriers to greater participation by parents in sanctioned activities. Evaluation findings are used to design more effective strategies for the following school year. A collaborative effort is made to inform parents of the availability and importance of this survey via the CIS/CLS, at Title I District and Region meetings, the Title I DAC Talk News Bulletin for Title I parents, the Title I Quarterly Bulletin, SchoolMessenger, and flyers. This survey is made available online in English, Spanish, and Haitian-Creole for parents to complete. Also, the printed version of the survey is made available at schools, and at District meetings to facilitate the completion of the survey by parents. The school's CIS/CLS or parent contact person will encourage and assist parents with the completion of the survey. Additionally, survey results are used by the District to develop the next school year's LEA-wide PFEP, and Title I School-level PFEP for schools implementing the Title I Schoolwide Program. All Title I schools will schedule meetings for parents before the end of the school year wherein participants will identify barriers which may have hindered parental participation in parent and family engagement activities during the school year and identify the steps the school will take to overcome those barriers. Moreover, the Office of Program Evaluation conducts an annual evaluation of the Title I Schoolwide Program, inclusive of the Parent and Family Engagement Program. The evaluation will focus on the outcomes of the services provided to parents and families.

**BUILDING SCHOOLS' AND PARENTS' CAPACITY**

| Count | Content and Type of Activity   | Person(s) Responsible   | Anticipated Impact on Student Achievement  | Timeline                          | Evidence of Effectiveness  |
|-------|--|---|--|-----------------------------------|--|
| 1     | <p><b>Content:</b> Empower parents with information, resources, and services available through the school, District, and community</p> <p><b>Activity:</b> Connections with community agencies that provide support services to parents and families</p>   | <p>Title I<br/>CIS/CLS,<br/>Department of<br/>Title I<br/>Administration<br/>staff,<br/>principals, and<br/>CIS/CLS</p>   | <p>Collect data via the submission of the Monthly Parent and Family Engagement School Report, which documents the support services provided to parents through a referral process to community agencies to address specific needs that contribute to supporting the academic achievement of students</p> | <p>Monthly</p>                    | <ul style="list-style-type: none"> <li>● Parent Referral to Community Agency logs</li> <li>● Completed Community Agency Referral forms</li> <li>● Monthly Parent and Family Engagement School reports</li> </ul> |
| 2     | <p><b>Content:</b> Provide recommendations on goals and steps needed to improve the Title I Schoolwide Program; develop and review the LEA Title I PFEP jointly with the District; and assist with informing parents attending the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program, District meetings, and other parent meetings, as appropriate</p> <p><b>Activity:</b> Title I DAC Executive Board Meetings</p> | <p>DAC elected officers,<br/>Department of<br/>Title I<br/>Administration<br/>District Director,<br/>Executive<br/>Director, and<br/>selected Title I<br/>staff</p> | <p>The input and recommendations provided are utilized to establish goals, initiatives, and activities that support student academic achievement</p>   | <p>August 2024-<br/>June 2025</p> | <ul style="list-style-type: none"> <li>● Electronic communications</li> <li>● Flyers</li> <li>● Agendas</li> <li>● Sign-in sheets</li> <li>● Handouts</li> </ul>   |

| Count | Content and Type of Activity  | Person(s) Responsible   | Anticipated Impact on Student Achievement  | Timeline                   | Evidence of Effectiveness  |
|-------|---|---|--|----------------------------|--|
| 3     | <p><b>Content:</b> Provide information, meetings and training sessions (in person or virtual), and on-site technical support to assist school staff in effectively completing the Title I School-level PFEP</p> <p><b>Activity:</b> M-DCPS meetings, training sessions, and technical support and assistance</p>  | Selected District staff   | Increased parental engagement in the development and review of the Title I School-level PFEP   | August 2024-June 2025      | <ul style="list-style-type: none"> <li>• Weekly Briefings</li> <li>• Agendas</li> <li>• Meeting minutes</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• Title I School-level Compliance Report</li> <li>• PowerPoint presentations</li> </ul> |
| 4     | <p><b>Content:</b> Inform staff of their school's participation in Title I Schoolwide, Part A programs and explain the requirements of ESSA with emphasis on student academic achievement through parent and family engagement</p> <p><b>Activity:</b> Opening of school meetings</p>   | Department of Title I Administration and school-site administrators   | Enhanced school-site staff understanding of the requirements of ESSA with emphasis on student academic achievement through parent and family engagement                              | By the end of October 2024 | <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> </ul>  |
| 5     | <p><b>Content:</b> Compile information on how Title I schools are progressing in support of parent and family engagement via instructional delivery</p> <p>The information gathered will assist in the development of the LEA and School-level PFEP for the upcoming school year</p> <p><b>Activity:</b> The M-DCPS Title I Parent/Family Engagement Survey</p> | Title I District Director, Executive Director, selected Title I staff and Director of Research and Evaluation, Office of Program Evaluation | Provide information that enhances the delivery of support services and strengthens the relations between parents and the school in meaningful ways that support academic achievement | May-July 2025              | <ul style="list-style-type: none"> <li>• Electronic communications (Weekly Briefings)</li> <li>• Compilation of Survey Results</li> </ul>  |

| Count | Content and Type of Activity   | Person(s) Responsible  | Anticipated Impact on Student Achievement  | Timeline   | Evidence of Effectiveness   |
|-------|--|--|--|--|---|
| 6     | <p><b>Content:</b> Afford parents and family members of students in schools implementing the Title I Program an additional opportunity to participate in the education of their children</p> <p><b>Activity:</b> DAC Talk, News for Title I Parents</p>  | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Distribute publications designed to showcase parent advisory updates, current trends in education, and articles that inform parents on becoming more involved in the academic achievement of their child, thereby building the parental capacity for meaningful parent and family engagement | August 2024- June 2025                                 | <ul style="list-style-type: none"> <li>• DAC Talk News for Title I Parents</li> <li>• Electronic communications</li> <li>• DAC General Meeting sign-in sheets</li> </ul>  |
| 7     | <p><b>Content:</b> Inform parents of their school's participation in Title I Schoolwide, Part A programs and explain the requirements of ESSA regarding parent and family engagement and the right of parents to be involved in those programs as well as Parents' Right-to-Know provisions under ESSA</p> <p><b>Activity:</b> Annual Parent Meeting About the Benefits of the Title I Schoolwide Program conducted by the school site</p> | Department of Title I Administration and school-site administrators                                    | Increased information to parents about the Title I program and ESSA, in an effort to build the parental capacity for engagement  | During 1 <sup>st</sup> semester of current school year | <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentation</li> <li>• Title I Annual Parent Meeting documentation</li> <li>• Title I school-level compliance report</li> <li>• Data submitted via the monthly parent and Family engagement school reports</li> </ul> |

**STAFF TRAINING**

| Count | Content and Type of Activity   | Person(s) Responsible  | Anticipated Impact on Student Achievement   | Timeline              | Evidence of Effectiveness  |
|-------|--|--|---|-----------------------|--|
| 1     | <p><b>Content:</b> Provide technical assistance, support, and monitoring for school site staff to provide an effective parent and family engagement program</p> <p><b>Activity:</b> Title I Administration Accountability and Technical Assistance Team (A-TAT)</p>  | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Enhanced school-site staff capacity to support student academic achievement via technical assistance and support  | August 2024-June 2025 | <ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Training session agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Title I school-level compliance reports</li> </ul> |
| 2     | <p><b>Content:</b> Share information with staff assigned to provide support to Title I schools regarding the requirements of ESSA, Section 1116, as well as best practices and strategies to increase parent and family engagement</p> <p><b>Activity:</b> Parent and Family Outreach and Compliance Unit Staff Meetings</p> | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Enhanced District staff understanding regarding the implementation of the Title I Parent and Family Engagement Program, in support of student academic achievement  | August 2024-June 2025 | <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> </ul>  |
| 3     | <p><b>Content:</b> Provide informational meetings, training/workshops to assist schools in effectively implementing the Title I Parent and Family Engagement Program</p> <p><b>Activity:</b> M-DCPS Meetings, Training Sessions, and Workshops/Webinars</p>  | Selected District staff  | Enhanced school-site staff understanding regarding the requirements of the Title I Parent and Family Engagement Program, in support of student academic achievement | August 2024-June 2025 | <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> </ul>  |

| Count | Content and Type of Activity   | Person(s) Responsible   | Anticipated Impact on Student Achievement  | Timeline                       | Evidence of Effectiveness  |
|-------|--|---|--|--------------------------------|--|
| 4     | <p><b>Content:</b> Inform staff of the school's participation in Title I Schoolwide, Part A programs, and explain requirements of ESSA with emphasis on student academic achievement through parent and family engagement and provide an overview of federal programs such as migrant and Project UP-START</p> <p><b>Activity:</b> Title I training sessions for School-site Compliance Facilitators</p>                                 | Department of Title I Administration and school-site administrators   | Enhanced staff understanding of the requirements of ESSA with emphasis on supporting student academic achievement through parent and family engagement | By the end of October 2024     | <ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• Virtual resources/webinars on Title I website</li> </ul>   |
| 5     | <p><b>Content:</b> Offer a variety of robust, high-quality staff development opportunities to enable the CIS/CLS to effectively support and engage parents and families, deliver essential information to parents on the availability of District, school, and community resources, and compile all supporting documentation regarding Title I parent and family engagement</p> <p><b>Activity:</b> Title I CIS/CLS training centers</p> | Department of Title I Administration District Director, Executive Director, and selected Title I staff                          | Enhanced CIS/CLS' skills as school ambassadors, in an effort to support student academic achievement through effective parent and family engagement    | August 2024- June 2025         | <ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Completed compliance reports</li> <li>• Webinar on Title I website</li> </ul> |
| 6     | <p><b>Content:</b> Promote adherence to local, state, and federal mandates regarding the implementation of the Title I Program</p> <p><b>Activity:</b> Training for principals of schools implementing the 2024-2025 Title I Schoolwide Program</p>  | Department of Title I Administration Administrative Director, District Director, Executive Director, and selected Title I staff | Enhance principals' understanding regarding the requirements of ESSA, in support of student academic achievement through parent and family engagement  | September 2024 - December 2024 | <ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Principal Assurance FM-7560 document</li> </ul>                               |



## COMMUNICATION AND ACCESSIBILITY

The M-DCPS LEA-wide (District) Title I PFEP will be provided to schools, in English, Spanish, and Haitian-Creole, to offer full opportunities for the participation of all parents. The schools' Annual Parent Meeting About the Benefits of the Title I Schoolwide Program and/or parental meetings minutes and agendas will reflect discussions of the current LEA-wide Title I PFEP, the Title I School-level PFEP, and Title I School-Parent Compact, and allocation for parent and family engagement funds. The District will make as many attempts as needed to inform parents of the importance of their participation, via the following means of communication: School Messenger and text telephone messages to homes of parents of students participating in the Title I Schoolwide Program; direct mail to homes; Title I parent newsletters; Title I school marquee (where applicable); flyers sent home via student backpack; newspaper advertisements; social media; television and/or radio announcements or other electronic correspondence.

Reasonable efforts will be made to assist parents in their primary language and parents with special needs, to provide them with information regarding the rights of English Learners (EL) and children with exceptionalities. Parents are made aware of the availability of simultaneous translation services in Spanish and Haitian-Creole at all Title I DAC meetings. Title I DAC and PAC meeting announcements are electronically provided to the school-site CIS/CLS, or designee to disseminate to all parents. These meeting announcements include special needs notifications that are returned to the Department of Title I Administration, thus helping to increase the participation of parents with special needs. Parents are provided the opportunity to submit suggestions and feedback during parent meetings. Suggestions and feedback are reviewed by staff and implemented as appropriate.

Additional opportunities for parents will be provided through the Migrant Early Childhood Learning Program (MECLP), Migrant Achievement Resources (MAR), Migrant Academic Planning and Achievement (MAPA), and supportive services. Parent participation in workshops, parent-teacher conferences, and other school-community activities are infused to include parents as partners in their child's educational development. Family literacy programs are also part of the Family Resource Center and local Migrant Education Program.

The following District and school communications will be sent in English, Spanish, and Haitian-Creole: Title I Parent Notification Letter, Title I School-Parent Compact, Parent's Right-To-Know Information, Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Notice, school newsletters, parent training flyers and notifications, and on the academic performance of Title I students on English Language Arts, Mathematics, Science, and Social Studies state assessments. Information about state assessments can be found at <https://www.fldoe.org/>.

**DISCRETIONARY ACTIVITIES TO BUILD PARENTS' CAPACITY FOR INVOLVEMENT IN THE SCHOOL**

| <b>Count</b> | <b>Activity</b>  | <b>Description of Implementation Strategy</b>   | <b>Person(s) Responsible</b>   | <b>Anticipated Impact on Student</b>   | <b>Timeline</b>        |
|--------------|--|---|--|--|------------------------|
| 1            | Train parents on enhancing the involvement of other parents [Section 1116(e)]  | The Parent Academy training/workshops help parents become full partners in their child's education  | Family Liaison Officer, Dept. of FSS staff, The Parent Academy staff, and selected Title I staff       | Increased parent and family engagement, thereby enhancing the academic achievement of students   | August 2024- June 2025 |
| 2            | Schedule flexible meetings or conference calls with parents unable to attend regularly scheduled meetings at the school [Section 1116(e)]                                    | Schools implementing the Title I Schoolwide Program are encouraged to schedule meetings and/or webinars at different times and days throughout the school year and/or provide opportunities for parents to participate via varied modalities and/or conference Zoom or virtual meetings calls, to maximize parental participation | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Increase parent and family engagement by maximizing the participation of parents who are unable to attend regularly scheduled meetings, that may further help to support the academic achievement of students                                  | August 2024- June 2025 |
| 3            | Adopt and implement model approaches to improve parent and family engagement [Section 1116(e)]   | Members of A-TAT schedule technical assistance and support meetings/webinars<br><br>The CIS/CLS training centers provide professional development designed to enhance skills as school ambassadors  | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Enhance school-site staff capacity to empower parents with information, resources and services, thereby supporting the academic achievement of students  | August 2024- June 2025 |
| 4            | Establish a Parent Advisory Council (PAC) in each region to provide advice on all matters related to parent and family engagement in Title I, Part A programs                | Title I PAC Executive Board advises the Department of Title I Administration on matters related to parent and family engagement in Title I schools and supports the planning and implementation of the Title I Schoolwide Program   | Department of Title I Administration District Director, Executive Director, and selected Title I staff | Promote student learning via a fostered family environment by facilitating information dissemination on resources and services available through the District  | August 2024- June 2025 |
| 5            | Establish an LEA-wide District Advisory Council (DAC) to provide advice on all matters related to parent and family engagement in Title I, Part A programs [Section 1116(e)] | Title I DAC Executive Board advises the Department of Title I Administration on matters related to parent and family engagement in Title I schools and supports the planning and implementation of the Title I Schoolwide Program   | Department of Title I Administration District Director, Executive Director, and selected Title I staff | The creation of a parent-centered advisory council for the facilitation and dissemination of information, resources and services available through the school and the District, in order to foster a family environment that promotes learning | August 2024- June 2025 |

| Count | Activity  | Description of Implementation Strategy   | Person(s) Responsible  | Anticipated Impact on Student   | Timeline               |
|-------|---|--|--|---|------------------------|
| 6     | Facilitate webinars and training sessions on topics designed to encourage and maximize parental engagement in collaboration with the Department of FSS and The Parent Academy | The implementation of webinars and training sessions will be evaluated annually via the Title I Parent/Family Engagement Survey and the Title I Evaluation, conducted by the District's Office of Program Evaluation | Family Liaison Officer, Dept. of FSS staff, and The Parent Academy staff | Enhanced parents' ability to assist and advocate for their children in an effective manner and promote the importance of a positive relationship between parents and school personnel in order to achieve better learning outcomes for students | August 2024- June 2025 |

**2023-2024 BUILDING CAPACITY SUMMARY**

| Count | Content and Type of Activity  | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement   |
|-------|---|----------------------|------------------------|---|
| 1     | <p><b>Content:</b> DAC Executive Board members provided recommendations on goals and steps needed to improve the Title I Program; developed and reviewed the Title I Parent and Family Engagement Plan (PFEP) jointly with the LEA; and assisted in informing parents of the Title I Annual Parent Meeting, District meetings, and other parent meetings, as appropriate</p> <p><b>Activity:</b> DAC Executive Board Meetings</p> | 5                    | 81                     | Strengthened relations between parents and the school in meaningful ways that supported academic achievement    |
| 2     | <p><b>Content:</b> Participants developed and reviewed jointly with the Department of Title I Administration, the District PFEP; received information regarding the requirements of the Title I Program, and parent's right to be involved; and were empowered with information, resources and services available through the school, the District, and the community</p> <p><b>Activity:</b> Title I DAC General Meetings</p>    | 3                    | 2,511                  | Strengthened relations between parents and the school in meaningful ways that supported academic achievement    |
| 3     | <p><b>Content:</b> Developed and reviewed the LEA-wide Title I PFEP jointly with the Department of Title I Administration; received information regarding the requirements of the Title I Schoolwide Program, and parent's right to be involved; provided information, resources and services available through the school, the District, and the community</p> <p><b>Activity:</b> Title I PAC Meetings</p>                      | 12                   | 1,888                  | Strengthened partnerships between parents and the school in meaningful ways that supported academic achievement |

| Count | Content and Type of Activity   | Number of Activities | Number of Participants | Anticipated Impact on Student  |
|-------|--|----------------------|------------------------|--|
| 4     | <p><b>Content:</b> Collected information on how Title I schools are supporting parent and family engagement in their child's education</p> <p>The information gathered has been used in the development of the 2024-2025 District and Title I School-level PFEP</p> <p><b>Activity:</b> 2023-2024 M-DCPS Title I Parent and Family Engagement Survey</p> | 1                    | 4,772                  | Gathered parents' feedback and suggestions on ways to improve the academic achievement of students |
| 5     | <p><b>Content:</b> Provided monthly activities, workshops, resource materials and support to enhance parents and caregivers' abilities to better support student learning</p> <p><b>Activity:</b> School-site resource centers</p>   | 12,621               | 456,725                | Implemented programs and activities that supported student academic achievement                    |
| 6     | <p><b>Content:</b> Enhanced student-teacher relationships; increased parent and family engagement and assisted with building parental capacity for involvement to support student academic achievement</p> <p><b>Activity:</b> Challenging Higher Education for Students in our Schools (CHESS) Program</p>  | 61                   | 12,660                 | Implemented programs and activities that supported student academic achievement                    |

**2023-2024 BARRIERS WHICH HINDERED PARTICIPATION BY PARENTS  
IN PARENT AND FAMILY ENGAGEMENT ACTIVITIES**

| Count | Barrier                                       | Steps the School Will Take to Overcome  |
|-------|---|---|
| 1     | Parents' work schedule/time conflict          | With the District's assistance and monitoring, schools will be required to offer a flexible number of meetings and virtual webinars in the morning, afternoon, evening and on different days of the week which provide opportunities to reduce conflicts with parent work schedules, to foster parental participation at these events.  |
| 2     | Accommodations for parents with special needs | With the District's assistance and monitoring, schools shall provide equitable opportunities for the participation of parents with special needs by making the necessary accommodations (i.e., offering virtual meetings).  |
| 3     | Collaboration with community partners         | The District will provide coordination, technical assistance and other support necessary to assist with and build the capacity of staff in planning and implementing effective parent and family engagement activities. Organization(s) with a track record of effectiveness in engaging and involving parents and families will be contacted to help build the capacity of staff or is relate meaningful parent and family engagement. |

**2023-2024 BEST PRACTICES**

| Count | Content/Purpose  | Description of the Activity  |
|-------|--|--|
| 1     | <b>Content:</b> Provided webinar and virtual training sessions for parents and families via the Title I DAC, and PAC<br><br><b>Purpose:</b> Parent workshops/training/ meetings to build parent capacity | Parents and families were provided opportunities to attend the Title I District Advisory Council (DAC) General Meetings held at various schools throughout the District via Zoom. Parents and families were also provided with bus transportation to attend the Title I District Advisory Council (DAC) General Meetings held at various schools throughout the District. Additional transportation barriers were overcome by providing parents and families the opportunity to participate in workshops/training via virtual conference meetings. |
| 2     | <b>Content:</b> In-depth Training for Title I CIS/CLS<br><br><b>Purpose:</b> Professional Development  | Department of Title I Administration's staff provided training to CIS/CLS on the identification of community partners and the establishment of strong partnerships to help ensure timely provision of support/referral services to families and students. The training expanded their knowledge of local community agencies that are available to provide services and programs that help strengthen parent and family engagement.   |